

Claims Committee Teleconference *Summary Minutes*

April 22nd, 2016
11:00am – 12:00pm

101 Eighth Street
Oakland, CA 94607
Conference Room C

**Per Government Code Section 54953 (b) (3), each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference locations shall be accessible to the public.*

Member Teleconference Locations:

Participant	Member City	State	Street Address
Heather McLaughlin	Benicia	CA	250 East “L” Street
Kathy Leroux	Hillsborough	CA	1600 Floribunda Avenue
Brenda Olwin	EPA	CA	2415 University Avenue
Jacqueline Guzman	Cupertino	CA	10300 Torre Avenue
Kathleen Kane	Burlingame	CA	501 Primrose Road

Other Participants – Teleconference Locations:

Cynthia Gordon & Jeff Rogers - 1390 Willow Pass Road, 10th Floor, Concord, CA 94520
Shawn Ridley - 1900 O'Farrell Street, Suite 280, San Mateo, CA 94403

Staff Present: James Hill PLAN Risk Management Officer
Jill Stallman PLAN Claims Manager
Kim Chase PLAN Administrative Assistant

1. **Call to Order:** @ 11:06am by Heather McLaughlin, acting Chair. (Chairman Marc Zafferano recused himself from this meeting). A quorum was present.
2. **Public Comments:** None
3. **Approval of Minutes – January 21st, 2016**
//M//Olwin//S//Kane//C//Unanimous

***Please Note:** Item # 4 was discussed in closed session pursuant to the requirements of the Ralph M. Brown Act 54956.9. All actions taken announced in open session prior to the adjournment of the meeting.

- 4. Closed Session – Announced at 11:08am by Heather McLaughlin**
Large Exposure Claim Discussion (*Z. Evans v. San Bruno et al*)
- 5. Open Session – Announced at 12:03pm by Heather McLaughlin**
No reportable action; No Announcements
- 6. Adjournment @ 12:03pm by Heather McLaughlin**

Respectfully Submitted,



Jim Hill
ABAG PLAN
Risk Management Officer

DRAFT